

Technical Management Section

Bureau of Air Quality

SC Dept. of Health & Env. Control

December 13, 2006

**Presented by:
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Technical Management Section Functions

- **Compliance Report Review and Tracking**
- **Region Liaison**
- **Inspection/Investigation Report Review**
- **Special Investigation Coordination**
- **Operations Data Management**
- **Compliance Monitoring**
- **Compliance Audits**
- **Technical Assistance**

Send reports and submittals to:

**Manager, Technical Management Section
SC DHEC – Bureau of Air Quality
2600 Bull Street
Columbia, South Carolina 29201**

Report and submittal cover letters should include:

- **Facility Name**
- **Facility Permit Number**
- **Permit Condition Numbers**
- **Reporting Period Dates**

Fuel Oil Certifications

- May be required by permit conditions
- A Fuel Oil Certification Guidance document is available on the BAQ website under the *Guidance Documents* link
- Based on the percent sulfur content

12-Month Rolling Sums

- May be required by permit conditions
- Calculated for each month in the reporting period
 - For calculation purposes, more than 12 months of data should be included in the periodic reports
- Often require additional and/or supporting information to be submitted
 - e.g., Material Usage, VOC/HAP % content, Fuel Oil Certifications, etc.

12-Month Rolling Sums Report Frequency - Data needed

Monthly	12 months
Quarterly	14 months
Semiannual	17 months
Annual	23 months

Fuel Oil: 12-Month Rolling Sum (4th Quarter)

Month/Year	Usage (Gallons)	Rolling Sum (Gallons)
1 November '05	300	300
2 December '05	350	650
3 January '06	400	1050
4 February '06	300	1350
5 March '06	250	1600
6 April '06	200	1800
7 May '06	190	1990
8 June '06	170	2160
9 July '06	150	2310
10 August '06	150	2460
11 September '06	160	2620
12 October '06	300	2920
13 November '06	325	2945
14 December '06	310	2905

- A 12-Month Rolling Sum is to be calculated for each month in the reporting period
- There would never be two of the same month in the 12-Month Rolling Sum total
- As another month is added, another month is dropped from the 12-Month Rolling Sum total

Report Audits

- The correct BAQ mailing address
- Sufficient facility information
- Gaps in reporting or any missing reports
- The timeliness of report submittals
- The completeness of the reports
- Whether algorithms have been submitted (usually in initial submittal)
- Whether construction permit start-up letters have been submitted
- Attempt to align reporting periods of operating and construction permits

40 CFR 61(NESHAP) & 40 CFR 63 (MACT) Reports

- **Received by Technical Management and sent to Air Toxics Section for tracking and review purposes**
 - **All NESHAP and MACT questions should be directed to the appropriate person in the Air Toxics Section**
- **NESHAP and MACT compliance reports should be sent as a separate report from other permit required reports and each NESHAP or MACT subpart should be clearly identified on the cover letter**

Title V Periodic Reports and Annual Compliance Certifications

- **Must contain a truth, accuracy, and completeness statement (TAC)**
 - **“I certify under penalty of law that, based on information and belief formed after reasonable inquiry, the statements and information contained in these documents are true, accurate, and complete.”**
- **Must be signed by the facility’s “Responsible Official” as defined by South Carolina Air Pollution Regulation 61-62.70.2(cc)**

TVACC Notes

- **Title V Annual Compliance Certification (TVACC) must be submitted in order to document that a facility has complied with every term and condition of the TV permit for the previous year**
- **Use the most recent version of the TV permit from the reporting period**
- **Submitted within 45 days after the end of the reporting period**
- **Both EPA and DHEC must receive a copy of the TVACC and any revisions**

TVACC Notes

(cont.)

- When your Title V permit has been renewed
 - Submit new or updated operating ranges and algorithms
 - Close out the old Title V permit by submitting a “short” TVACC
- When your Title V permit has been revoked or closed
 - Close out the Title V permit by submitting a “short” TVACC and any remaining periodic reports

Visit the BAQ Website at

www.scdhec.gov/eqc/baq

**Technical Management link includes
information regarding staff contacts,
answers to frequently asked questions,
and TVACC guidance and forms**

Technical Management Section

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Manager

Dawn Jordan

(803) 898-4075

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Contact Information (County Assignments - See Appendix)

Staff Member	Phone Number	Email
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